



MOVE AHEAD WITH EDTP

UAW-FORD COMMUNITY ENGAGEMENT SCHOLARSHIP FOR DEPENDENT CHILDREN

1. What is the Community Engagement Scholarship (CES)?

The CES assists UAW employees with college tuition costs for their dependent children and promotes community involvement by requiring the dependent to perform 8 hours of volunteer service at a 501(c)(3) / non-profit organization.

2. When is the Program effective?

The Program is effective beginning January 1, 2016. Applications can be accepted only for courses that begin after January 1, 2016.

3. What is the scholarship amount?

The scholarship is up to \$1,500 per calendar year, per eligible dependent.

4. Is there a prepayment option?

No, the Community Engagement Scholarship Program reimburses active UAW represented employees once classes are completed by the dependent and the required documentation is submitted.

5. Who is eligible?

Dependent children of Active UAW represented Ford employees, their spouse or same sex domestic partner (same sex domestic partner criteria to change on January 1, 2017). Eligible dependents must be:

- Children by birth, legal adoption or legal guardianship
- Unmarried, dependent child age 23 and under at the time of course enrollment
- Living with the employee or be the employee's or spouse's legal responsibility
- Pursuing post-secondary education (excluding graduate degree courses)
- Attending a post secondary educational or vocational institution that qualifies for federal student aid (Title IV) and is accredited by a regional, governmental or nationally recognized agency.

6. What documentation is required?

- Birth certificate of dependent, or adoption papers or court order of legal guardianship
- If dependent is stepchild of employee: in addition to birth certificate, also submit valid marriage license of employee and spouse
- If dependent is child of same sex domestic partner: submit notarized SSDP affidavit that provides proof of relationship to employee
- Dependent's drivers license or state ID (front and back)
- Have verification of satisfactory completion of semester coursework, with an average GPA of 2.0 or better, based on a 4.0 scale for the courses for which the reimbursement is being requested
- Itemized summary of student account from school showing payment for requested tuition and fees
- Completed Verification of Volunteer Service Form documenting eight (8) community service hours at a 501(c)(3) organization. The form can be downloaded from www.uawford.org/scholarships. Please verify the organization's 501(c)(3) non-profit status via www.charitycheck101.org or <https://www.irs.gov/charities-non-profits>. Volunteer service must be completed the same year as courses are taken.

7. Will the reimbursement payments be taxed?

Yes, reimbursement payments will be subject to applicable federal, state and local tax provisions.

8. How will I receive the reimbursement?

Employees will receive reimbursement separate from their paycheck deposited into their financial institution.

9. How do you apply for the scholarship?

The scholarship application is available on the tuition assistance website www.myuawford.com.

10. What is the deadline for applying for reimbursement?

The deadline is June 1, 2017 for classes that were completed in the 2016 calendar year.